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The following fees are effective for students registering with a start date of September 1, 2020 to August 31, 2021.

Course fees are all-inclusive, and are calculated by combining the tuition fee, course administration and technology fee, and Students' Union and Alumni Relations fees. If applicable, the course materials fee and the out of country fee or the out of province fee, may also be charged.

If you formally withdraw from your individualized study course or your grouped study course, and you are eligible for a refund, you must follow the regulations in the following sections that apply to you.

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Information effective Sept. 1, 2020 to Aug. 31, 2021.

Updated July 14 2020 by laurab



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7.1 Fees

Student Support Services

The following fees are effective for students registering with a start date of September 1, 2020 to August 31, 2021.

Admission, Registration and Evaluation

Course fees are all-inclusive, and are calculated by combining the tuition fee, course administration and technology fee, and Students' Union and Alumni Relations fees. If applicable, the course materials fee and the out of country fee or the out of province fee, may also be charged.

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Undergraduate Fees and Refunds

The following fees are effective for students registering with a start date of September 1, 2020 to August 31, 2021.

7.1.1 Fee Summary

Course fees are all-inclusive, and are calculated by combining the tuition fee, course administration and technology fee, and Students' Union and Alumni Relations fees. If applicable, the course materials fee and the out-of-country fee or the out-of-province fee, may also be charged. Academic-related fees are exempt from the federal Goods and Services Tax (G.S.T.). Other goods are not <u>G.S.T.</u> <u>exempt</u>. Fees are listed and payable in Canadian dollars.

The payment of student fees entitles you to receive most learning resources and other support services (including tutorial assistance where provided) for the period of active registration.

Students attending Athabasca University grouped study courses at collaborating institutions may be assessed tuition and fees that vary from those established within this Calendar. Those students

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should contact an academic advisor or the Office of the Registrar at the collaborating institution.

Students are responsible for any expenses incurred when writing an examination. Most invigilators request a fee to invigilate examinations. Invigilation centers may also charge a fee if you cancel or reschedule your examination.

AU does not charge a fee to invigilate examinations at any of its three office locations in Athabasca, Edmonton, or Calgary, Alberta.

Effective Dates

The following fee schedule applies to students who are registering in courses that have a September 1, 2020 or later start date, unless otherwise stated. It is Athabasca University's intention to increase its tuition fees in future years by the maximum amount permitted under the Government of Alberta's Tuition Fee Policy.

7.1.1.1 Returning Students

If you are a returning Athabasca University student, please log in to myAU. If you are no longer an active student, you may still log in to myAU and follow the reactivation procedure.

Once you have logged in to myAU, you may register in a course and view personal information, such as your AU Library account, and your assignment marks, and course grades. You may also take care of administrative matters, such as booking examinations, submitting assignments, and requesting extensions or course withdrawals.

Site Map

Search Undergraduate Calendar Athabasca University will also communicate directly with you through myAU. Check the Message Centre on your myAU home page for general information and for mail addressed to you.

myAU (current students)

7.1.1.2 General Application Form/Fee (New Students)

When first seeking admission to Athabasca University, all students submit a \$118 one-time, non-refundable application fee with their completed Undergraduate General Application Form.

The application fee is non-refundable and payable only once regardless of whether your requested start date is unavailable or if you choose not to register in an Athabasca University course.

The Undergraduate General Application Form, used to apply for admission, is separate from the Undergraduate Course Registration Form used for registering in most Athabasca University courses.

<u>UG General Application Form</u> (new students)

myAU

7.1.1.4 One-Credit Courses

The course administration and technology fee and Alumni Relations fee do not apply to one-credit courses.

7.1.1.5 Zero-Credit Courses

Athabasca University offers a number of zero-credit courses (e.g., ENGL 140). Zero-credit courses are assessed the same fee structure as three-credit courses minus the Students' Union Fees and Alumni Fees. Other academic-related fees and regulations also apply to zero-credit courses.

7.1.1.6 Audit Course Fees

Fees for audit courses are the same as their equivalent credit courses.

7.1.1.7 Re-Registration Fees

Re-registration fees include the tuition fee, the course administration and technology fee, the Students' Union and Alumni Relations fees only. If the course has been revised since your last registration, you are required to purchase a new course package. In this case, the course materials fee is added to your re-registration amount.

7.1.1.8 Credit Card Convenience Charge

Effective June 29, 2020, a 2 per cent nonrefundable convenience charge will be added when using Visa or MasterCard to pay student fees.

Information effective Sept. 1, 2020 to Aug. 31, 2021.

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Non-Canadian Student Fees The following fees are effective for students registering with a start date of September 1, 2020 to August 31, 2021.

7.1.2 Canadian Student Fees

7.1.2.1 Permanent Residents of Alberta

The following all-inclusive fees apply to students who are living in Alberta or abroad while they are working for the Canadian Forces. These fees do not apply to students studying in Alberta on a study authorization (refer to Non-Canadians Living Temporarily in Alberta).

Regular and Audit Registrations

0 CREDIT

Student fees (regular and audit registrations) for a Province of Alberta student in a zero-credit course are calculated by combining the following:

Tuition fee \$510

Course Administration \$139

Students	and Technology Fee	
Outside Canada		\$51
Canada	Course Materials Fee	(<u>*exceptions</u>
Courses Without		<u>apply</u>)
Course	0 credit total	\$700
Packages		
Estimated	1 CREDIT	
Undergraduate Program Fees	I CILDII	
	Student foos (regular ar	ad audit
Challenge for Credit Fees	Student fees (regular and audit registrations) for a Province of Alberta	
Academic-	student in a one-credit	
Related Fees	calculated by combining	g the following:
Students'	Tuition fee	\$170
Union/Alumni	Students' Union Fee	
Relations Fees	(\$3.75)	\$3.75
	1 credit total	\$173.75
CCT	i ci cuit totai	¥175.75
G.S.T.	r credit total	4173.73
Methods of		4173.73
Methods of Payment	3 CREDIT	¥173.73
Methods of	3 CREDIT	
Methods of Payment		nd audit
Methods of Payment Courier Fees Refunds Delinquent	3 CREDIT Student fees (regular ar registrations) for a Prov student in a three-credi	nd audit ince of Alberta t course are
Methods of Payment Courier Fees Refunds	3 CREDIT Student fees (regular ar registrations) for a Prov	nd audit ince of Alberta t course are
Methods of Payment Courier Fees Refunds Delinquent	3 CREDIT Student fees (regular ar registrations) for a Prov student in a three-credi	nd audit ince of Alberta t course are
Methods of Payment Courier Fees Refunds Delinquent Accounts	3 CREDIT Student fees (regular ar registrations) for a Prov student in a three-credicalculated by combining Tuition fee Course Administration	nd audit ince of Alberta t course are g the following:
Methods of Payment Courier Fees Refunds Delinquent Accounts Receipts	3 CREDIT Student fees (regular ar registrations) for a Prov student in a three-credicalculated by combining	nd audit ince of Alberta t course are g the following: \$510 \$139
Methods of Payment Courier Fees Refunds Delinquent Accounts Receipts Form T2202 Faculty	3 CREDIT Student fees (regular ar registrations) for a Prov student in a three-credicalculated by combining Tuition fee Course Administration and Technology Fee	nd audit ince of Alberta t course are g the following: \$510 \$139
Methods of Payment Courier Fees Refunds Delinquent Accounts Receipts Form T2202 Faculty Student Code	3 CREDIT Student fees (regular ar registrations) for a Prov student in a three-credicalculated by combining Tuition fee Course Administration	and audit ince of Alberta t course are g the following: \$510 \$139 \$51 (*exceptions
Methods of Payment Courier Fees Refunds Delinquent Accounts Receipts Form T2202 Faculty	3 CREDIT Student fees (regular ar registrations) for a Prov student in a three-credicalculated by combining Tuition fee Course Administration and Technology Fee Course Materials Fee	nd audit ince of Alberta t course are g the following: \$510 \$139
Methods of Payment Courier Fees Refunds Delinquent Accounts Receipts Form T2202 Faculty Student Code of Conduct and	3 CREDIT Student fees (regular ar registrations) for a Prov student in a three-credicalculated by combining Tuition fee Course Administration and Technology Fee Course Materials Fee Students' Union	and audit ince of Alberta t course are g the following: \$510 \$139 \$51 (*exceptions apply)
Methods of Payment Courier Fees Refunds Delinquent Accounts Receipts Form T2202 Faculty Student Code of Conduct and Right to	3 CREDIT Student fees (regular ar registrations) for a Prov student in a three-credicalculated by combining Tuition fee Course Administration and Technology Fee Course Materials Fee	and audit ince of Alberta t course are g the following: \$510 \$139 \$51 (*exceptions

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4 CREDIT

Student fees (regular and audit registrations) for a Province of Alberta student in a four-credit course are calculated by combining the following:

Tuition fee \$680

Course Administration and Technology Fee \$139

\$51

Course Materials Fee (*exceptions

<u>apply</u>)

Students' Union (\$15)

and Alumni Relations \$17

(\$2) Fees

4 credit total \$887

6 CREDIT

Student fees (regular and audit registrations) for a Province of Alberta student in a six-credit course are calculated by combining the following:

Tuition fee \$1,020

Course

Administration and \$139

Technology Fee

Course Materials \$51 (*exceptions

Fee <u>apply</u>)

Students' Union

(\$22.50) and Alumni \$24.50

Relations (\$2) Fees

6 credit total \$1,234.50

9 CREDIT

Student fees (regular and audit registrations) for a Province of Alberta student in a nine-credit course are calculated by combining the following:

Tuition fee \$1,530

Course Administration and Technology Fee

\$139

\$51

Course Materials Fee (*exceptions

<u>apply</u>)

Students' Union

(\$33.75) and Alumni Relations (\$2) Fees

\$35.75

9 credit total

\$1,755.75

Re-registrations

0 CREDIT

Student fees (re-registrations) for a Province of Alberta student in a zerocredit course are calculated by combining the following:

Tuition fee \$510

Course Administration and

Technology Fee

\$139

0 credit total \$649

1 CREDIT

Student fees (re-registrations) for a Province of Alberta student in a onecredit course are calculated by combining the following:

Tuition fee \$170

Students' Union Fee (\$3.75)

\$3.75

1 credit total \$173.75

3 CREDIT

Student fees (re-registrations) for a Province of Alberta student in a threecredit course are calculated by combining the following:

Tuition fee \$510

Course Administration and

Technology Fee

\$139

Students' Union (\$11.25)

and Alumni Relations (\$2) \$13.25

Fees

3 credit total \$662.25

4 CREDIT

Student fees (re-registrations) for a Province of Alberta student in a fourcredit course are calculated by combining the following:

Tuition fee \$680

Course Administration and Technology Fee \$139

Students' Union (\$15) and \$17

4 credit total

6 CREDIT

Student fees (re-registrations) for a Province of Alberta student in a sixcredit course are calculated by combining the following:

\$836

Tuition fee \$1,020

Course Administration and Technology Fee \$139

Students' Union (\$22.50) and Alumni Relations (\$2) \$24.50 Fees

6 credit total \$1,183.50

9 CREDIT

Student fees (re-registrations) for a Province of Alberta student in a ninecredit course are calculated by combining the following:

Tuition fee \$1,530

Course Administration and Technology Fee \$139

Students' Union (\$33.75)

and Alumni Relations (\$2) \$35.75

Fees

9 credit total \$1,704.75

7.1.2.2 Canadian Residents Outside Alberta

The following all-inclusive fees apply to Canadian students (except province of Alberta students; refer to Permanent Residents of Alberta) who are living in Canada (but outside the province of Alberta) or abroad while they are working for a Canadian embassy, consulate, or the Canadian Forces.

These fees do not apply to students studying in Canada, outside Alberta, on a study authorization (refer to Non-Canadians Living Temporarily in Canada Outside Alberta).

Regular and Audit Registrations

0 CREDIT

Student fees (regular and audit registrations) for an out-of-province Canadian student in a zero-credit course are calculated by combining the following:

Tuition fee \$510

Course Administration

\$139 and Technology Fee

\$51

(*exceptions Course Materials Fee

<u>apply</u>)

Out of Province Fee \$209

0 credit total \$909

1 CREDIT

Student fees (regular and audit registrations) for an out-of-province Canadian student in a one-credit course are calculated by combining the following:

Tuition fee \$170

Students' Union Fee

(\$3.75)

\$3.75

1 credit total \$173.75

3 CREDIT

Student fees (regular and audit registrations) for an out-of-province Canadian student in a three-credit course are calculated by combining the following:

Tuition fee \$510

Course Administration and Technology Fee

\$139

\$51

Course Materials Fee (*exceptions

<u>apply</u>)

Students' Union

(\$11.25) and Alumni

\$13.25

Relations (\$2) Fees

Out of Province Fee \$209

3 credit total \$922.25

4 CREDIT

Student fees (regular and audit registrations) for an out-of-province Canadian student in a four-credit course are calculated by combining the following:

Tuition fee \$680

Course Administration and Technology Fee

\$139

\$51

Course Materials Fee (*exceptions

apply)

Students' Union (\$15)

and Alumni Relations

\$17

\$209

(\$2) Fees

Out of Province Fee

4 credit total \$1,096

6 CREDIT

Student fees (regular and audit registrations) for an out-of-province Canadian student in a six-credit course are calculated by combining the following:

Tuition fee \$1,020

Course Administration and Technology Fee

\$139

\$51

Course Materials Fee (*exceptions

apply)

Students' Union

(\$22.50) and Alumni

Out of Province Fee

\$24.50

Relations (\$2) Fees

\$209

6 credit total

\$1,443.50

9 CREDIT

Student fees (regular and audit registrations) for an out-of-province Canadian student in a nine-credit course are calculated by combining the following:

Tuition fee \$1,530

Course Administration and Technology Fee

\$139

\$51

Course Materials Fee (*exceptions

apply)

Students' Union

(\$33.75) and Alumni Relations (\$2) Fees \$35.75

Out of Province Fee

\$209

9 credit total

\$1,964.75

Re-registrations

0 CREDIT

Student fees (re-registrations) for an out-of-province Canadian student in a zero-credit course are calculated by combining the following:

Tuition fee \$510

Course Administration and

Technology Fee

\$139

Out of Province Fee \$209

0 credit total \$858

1 CREDIT

Student fees (re-registrations) for an out-of-province Canadian student in a one-credit course are calculated by combining the following:

Tuition fee \$170

Students' Union Fee \$3.75 (\$3.75)

1 credit total \$173.75

3 CREDIT

Student fees (re-registrations) for an out-of-province Canadian student in a three-credit course are calculated by combining the following:

Tuition fee \$510

Course Administration and \$139

Technology Fee

Students' Union (\$11.25)

and Alumni Relations (\$2) \$13.25

Fees

Out of Province Fee \$209

3 credit total \$871.25

4 CRFDIT

Student fees (re-registrations) for an out-of-province Canadian student in a four-credit course are calculated by combining the following:

Tuition fee \$680

Course Administration and

\$139 **Technology Fee**

Students' Union (\$15) and Alumni Relations (\$2) Fees \$17

Out of Province Fee \$209

4 credit total \$1,045

6 CREDIT

Student fees (re-registrations) for an out-of-province Canadian student in a six-credit course are calculated by combining the following:

Tuition fee \$1,020

Course Administration and Technology Fee \$139

Students' Union (\$22.50)

and Alumni Relations (\$2) \$24.50

Fees

Out of Province Fee \$209

6 credit total \$1,392.50

9 CREDIT

Student fees (re-registrations) for an out-of-province Canadian student in a nine-credit course are calculated by combining the following:

Tuition fee \$1,530

Course Administration and Technology Fee \$139

Students' Union (\$33.75) and Alumni Relations (\$2) \$35.75 Fees Out of Province Fee \$209

9 credit total \$1,913.75

7.1.2.3 Canadian Senior Citizens

Canadian senior citizens (65 years of age or over) are offered a reduction in course registration fees. Seniors pay the full Course Administration and Technology Fee and Course Materials Fee portion of a registration but are given a reduction of one-half the tuition fee as reflected below.

Seniors are also given a reduction of onehalf of the course extension fees; however, all other course and academic-related fees, including the one-time, nonrefundable application fee and any service fees, must be paid in full.

The seniors' reduction does not apply to students living outside Canada or non-Canadian students living temporarily in Canada. Those students must refer to the regular fee categories.

7.1.2.3.1 Canadian Senior Citizens in Alberta

Regular and Audit Registrations

0 CREDIT

Student fees (regular and audit registrations) for a student who is an Alberta Senior Citizen in a zero-credit course are calculated by combining the following:

Tuition fee \$255

Course Administration and Technology Fee

\$51

\$139

Course Materials Fee (*exceptions

<u>apply</u>)

0 credit total \$445

1 CREDIT

Student fees (regular and audit registrations) for a student who is an Alberta Senior Citizen in a one-credit course are calculated by combining the following:

Tuition fee \$85

Students' Union Fee (\$3.75)

\$3.75

1 credit total \$88.75

3 CREDIT

Student fees (regular and audit registrations) for a student who is an Alberta Senior Citizen in a three-credit course are calculated by combining the following:

Tuition fee \$255

Course Administration and Technology Fee

\$139

\$51

Course Materials Fee (*exceptions

<u>apply</u>)

Students' Union (\$11.25) and Alumni Relations (\$2) Fees

\$13.25

3 credit total \$458.25

4 CREDIT

Student fees (regular and audit registrations) for a student who is an Alberta Senior Citizen in a four-credit course are calculated by combining the following:

Tuition fee \$340

Course Administration and Technology Fee \$139

\$51

Course Materials Fee (*exceptions

apply)

Students' Union (\$15)

and Alumni Relations \$17

(\$2) Fees

4 credit total \$547

6 CREDIT

Student fees (regular and audit registrations) for a student who is an Alberta Senior Citizen in a six-credit course are calculated by combining the following:

Tuition fee \$510

Course Administration and Technology Fee \$139

\$51

Course Materials Fee (*exceptions

apply)

Students' Union

(\$22.50) and Alumni

\$24.50

Relations (\$2) Fees

6 credit total

\$724.50

9 CREDIT

Student fees (regular and audit registrations) for a student who is an Alberta Senior Citizen in a nine-credit course are calculated by combining the following:

Tuition fee \$765

Course Administration and Technology Fee

\$139

\$51

Course Materials Fee (*exceptions

<u>apply</u>)

Students' Union

(\$33.75) and Alumni Relations (\$2) Fees

\$35.75

9 credit total

\$990.75

Re-registrations

0 CREDIT

Student fees (re-registrations) for a student who is an Alberta Senior Citizen in a zero-credit course are calculated by combining the following:

Tuition fee \$255

Course Administration and	\$139
Technology Fee	\$139

0 credit total \$394

1 CREDIT

Student fees (re-registrations) for a student who is an Alberta Senior Citizen in a one-credit course are calculated by combining the following:

Tuition fee	\$85
Tultion ICC	402

Students' Union Fee	\$3.75
(\$3.75)	\$5.75

1 credit total	\$88.75
1 credit total	\$88.75

3 CREDIT

Student fees (re-registrations) for a student who is an Alberta Senior Citizen in a three-credit course are calculated by combining the following:

Tuition	fee	\$255

Course Administration and	\$139
Technology Fee	\$133

Students' Union (\$11.25)	
and Alumni Relations (\$2)	\$13.25
Fees	

3 credit total \$407.25

4 CREDIT

Student fees (re-registrations) for a

student who is an Alberta Senior Citizen in a four-credit course are calculated by combining the following:

Tuition fee	\$340
i ditioni icc	4270

Course Administration and Technology Fee \$139

Students' Union (\$15) and Alumni Relations (\$2) Fees \$17

4 credit total \$496

6 CREDIT

Student fees (re-registrations) for a student who is an Alberta Senior Citizen in a six-credit course are calculated by combining the following:

Tuition fee	\$510
ruition ree	A) I C¢

Course Administration and Technology Fee \$139

Students' Union (\$22.50)

and Alumni Relations (\$2) \$24.50

Fees

6 credit total \$673.50

9 CREDIT

Student fees (re-registrations) for a student who is an Alberta Senior Citizen in a nine-credit course are calculated by combining the following:

Tuition fee \$765

Course Administration and Technology Fee \$139

Students' Union (\$33.75) and Alumni Relations (\$2) \$35.75 Fees

9 credit total \$939.75

7.1.2.3.2 Canadian Senior Citizens Outside Alberta

Regular and Audit Registrations

0 CREDIT

Student fees (regular and audit registrations) for a student who is an out-of-province Canadian Senior Citizen in a zero-credit course are calculated by combining the following:

Tuition fee \$255

Course Administration and Technology Fee

\$139

\$51

Course Materials Fee (*exceptions

<u>apply</u>)

Out of Province Fee \$209

0 credit total \$654

1 CREDIT

Student fees (regular and audit registrations) for a student who is an out-of-province Canadian Senior Citizen in a one-credit course are calculated by combining the following:

Tuition fee \$85

Students' Union Fee	\$3.75
(\$3.75)	Ψ3./3

1 credit total \$88.75

3 CREDIT

Student fees (regular and audit registrations) for a student who is an out-of-province Canadian Senior Citizen in a three-credit course are calculated by combining the following:

Tuition fee	\$255
ועונוטוווככ	カとコン

Course Administration and Technology Fee \$139

\$51

Course Materials Fee (*exceptions

<u>apply</u>)

Students' Union

(\$11.25) and Alumni Relations (\$2) Fees \$13.25

Out of Province Fee

\$209

3 credit total

\$667.25

4 CREDIT

Student fees (regular and audit registrations) for a student who is an out-of-province Canadian Senior Citizen in a four-credit course are calculated by combining the following:

Tuition fee \$340

Course Administration and Technology Fee \$139

Course Materials Fee \$51

(*exceptions

apply)

\$17

Students' Union (\$15)

and Alumni Relations

(\$2) Fees

Out of Province Fee \$209

4 credit total \$756

6 CREDIT

Student fees (regular and audit registrations) for a student who is an out-of-province Canadian Senior Citizen in a six-credit course are calculated by combining the following:

Tuition	fee	\$510

Course Administration and Technology Fee

\$139

\$51

Course Materials Fee (*exceptions

<u>apply</u>)

Students' Union

(\$22.50) and Alumni Relations (\$2) Fees

\$24.50

Out of Province Fee

\$209

6 credit total

\$933.50

9 CREDIT

Student fees (regular and audit registrations) for a student who is an out-of-province Canadian Senior Citizen in a nine-credit course are calculated by

combining the following:

Tuition fee \$765

Course Administration and Technology Fee

\$139

\$51

Course Materials Fee (*exceptions

<u>apply</u>)

Students' Union

(\$33.75) and Alumni Relations (\$2) Fees \$35.75

Out of Province Fee

\$209

9 credit total

\$1,199.75

Re-registrations

0 CREDIT

Student fees (re-registrations) for a student who is an out-of-province Canadian Senior Citizen in a zero-credit course are calculated by combining the following:

Tuition fee \$255

Course Administration and

Technology Fee

\$139

Out of Province Fee \$209

0 credit total \$603

1 CREDIT

Student fees (re-registrations) for a student who is an out-of-province Canadian Senior Citizen in a one-credit

course are calculated by combining the following:

Tuition fee \$85

Students' Union Fee

(\$3.75)

\$3.75

1 credit total \$88.75

3 CREDIT

Student fees (re-registrations) for a student who is an out-of-province Canadian Senior Citizen in a three-credit course are calculated by combining the following:

Tuition fee \$255

Course Administration and

Technology Fee

\$139

Students' Union (\$11.25)

and Alumni Relations (\$2)

\$13.25

Fees

Out of Province Fee \$209

3 credit total \$616.25

4 CREDIT

Student fees (re-registrations) for a student who is an out-of-province Canadian Senior Citizen in a four-credit course are calculated by combining the following:

Tuition fee \$340

Course Administration and Technology Fee

\$139

Students' Union (\$15) and Alumni Relations (\$2) Fees \$17

Out of Province Fee \$209

4 credit total \$705

6 CREDIT

Student fees (re-registrations) for a student who is an out-of-province Canadian Senior Citizen in a six-credit course are calculated by combining the following:

Tuition fee \$510

Course Administration and Technology Fee \$139

Students' Union (\$22.50)

and Alumni Relations (\$2) \$24.50

Fees

Out of Province Fee \$209

6 credit total \$882.50

9 CREDIT

Student fees (re-registrations) for a student who is an out-of-province Canadian Senior Citizen in a nine-credit course are calculated by combining the following:

Tuition fee \$765

Course Administration and Technology Fee \$139

Students' Union (\$33.75) and Alumni Relations (\$2) \$35.75 Fees

Out of Province Fee \$209

9 credit total \$1,148.75

Course Extensions

(Canadian seniors only) = \$95.50 per extension

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Non-Canadian Student Fees The following fees are effective for students registering with a start date of September 1, 2020 to August 31, 2021.

7.1.3 Non-Canadian Student Fees

Before non-Canadian students who are living temporarily in Canada may be admitted or registered in a course at Athabasca University, they must possess and present a valid study authorization confirming permission to study in Canada.

There are no reduced fees for Senior Citizens who are non-Canadians.

7.1.3.1 Non-Canadians Living Temporarily in Alberta

Regular and Audit Registrations

0 CREDIT

Student fees (regular and audit registrations) for a non-Canadian student temporarily in Canada (living in Alberta) in a zero-credit course are

Students	calculated by combining the following:		
Outside Canada	Tuition fee	\$1,020	
Courses Without	Course Administration and Technology Fee	\$139	
Course Packages		\$51	
Estimated	Course Materials Fee	(<u>*exceptions</u> <u>apply</u>)	
Undergraduate Program Fees	0 credit total	\$1,210	
Challenge for Credit Fees			
Academic-	1 CREDIT		
Related Fees			
Students' Union/Alumni Relations Fees	Student fees (regular and audit registrations) for a non-Canadian student temporarily in Canada (living in Alberta) in a one-credit course are calculated by combining the following:		
G.S.T.	Tuition fee	\$340	
Methods of Payment	Students' Union Fee (\$3.75) \$3.75		
Courier Fees	1 credit total	\$343.75	
Refunds			
Delinquent Accounts	3 CREDIT		
Receipts	Student fees (regular and audit registrations) for a non-Canadian student temporarily in Canada (living in Alberta) in a three-credit course are calculated by combining the following:		
Form T2202			
Faculty			
Student Code	Tuition fee	\$1,020	
of Conduct and Right to Appeals Regulations	Course Administration and Technology Fee	\$139 \$51	
Glossary	Course Materials Fee	(<u>*exceptions</u> <u>apply</u>)	

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and Alumni Relations \$13.25

3 credit total \$1,223.25

4 CREDIT

Student fees (regular and audit registrations) for a non-Canadian student temporarily in Canada (living in Alberta) in a four-credit course are calculated by combining the following:

Tuition fee \$1,360

Course Administration \$139 and Technology Fee

\$51

Course Materials Fee (*exceptions

apply)

Students' Union (\$15)

and Alumni Relations \$17

(\$2) Fees

4 credit total \$1,567

6 CREDIT

Student fees (regular and audit registrations) for a non-Canadian student temporarily in Canada (living in Alberta) in a six-credit course are calculated by combining the following:

Tuition fee \$2,040

Course Administration \$139 and Technology Fee

\$51

Course Materials Fee (*exceptions

apply)

Students' Union (\$22.50)

and Alumni Relations \$24.50

(\$2) Fees

6 credit total \$2,254.50

9 CREDIT

Student fees (regular and audit registrations) for a non-Canadian student temporarily in Canada (living in Alberta) in a nine-credit course are calculated by combining the following:

Tuition fee \$3,060

Course Administration and Technology Fee

\$139

\$51

Course Materials Fee (*exceptions

<u>apply</u>)

Students' Union (\$33.75)

and Alumni Relations

\$35.75

(\$2) Fees

9 credit total \$3,285.75

Re-registrations

0 CREDIT

Student fees (re-registrations) for a non-Canadian student temporarily in Canada (living in Alberta) in a zero-credit course are calculated by combining the following:

Tuition fee \$1,020

Course Administration and Technology Fee \$139

0 credit total \$1,159

1 CREDIT

Student fees (re-registrations) for a non-Canadian student temporarily in Canada (living in Alberta) in a one-credit course are calculated by combining the following:

Tuition fee \$340

Students' Union Fee (\$3.75) \$3.75

1 credit total \$343.75

3 CREDIT

Student fees (re-registrations) for a non-Canadian student temporarily in Canada (living in Alberta) in a three-credit course are calculated by combining the following:

Tuition fee \$1,020

Course Administration and Technology Fee \$139

Students' Union (\$11.25)

and Alumni Relations (\$2) \$13.25

Fees

3 credit total \$1,172.25

4 CREDIT

Student fees (re-registrations) for a non-Canadian student temporarily in Canada (living in Alberta) in a four-credit course are calculated by combining the following:

\$1,360

Course Administration and Technology Fee \$139

Students' Union (\$15) and Alumni Relations (\$2) Fees

\$17

4 credit total

\$1,516

6 CREDIT

Student fees (re-registrations) for a non-Canadian student temporarily in Canada (living in Alberta) in a six-credit course are calculated by combining the following:

Tuition fee	\$2,040
ruition ree	\$2,04

Course Administration and Technology Fee \$139

Students' Union (\$22.50)

and Alumni Relations (\$2) \$24.50

Fees

6 credit total \$2,203.50

9 CREDIT

Student fees (re-registrations) for a non-Canadian student temporarily in Canada (living in Alberta) in a nine-credit course are calculated by combining the following:

Tuition fee	\$3,060
Course Administration and Technology Fee	\$139
Students' Union (\$33.75) and Alumni Relations (\$2)	\$35.75

9 credit total \$3,234.75

7.1.3.2 Non-Canadians Living Temporarily in Canada Outside Alberta

Regular and Audit Registrations

0 CREDIT

Fees

Student fees (regular and audit registrations) for a non-Canadian student temporarily in Canada (living outside Alberta) in a zero-credit course are calculated by combining the following:

\$1,419

Tuition fee	\$1,020
Course Administration and Technology Fee	\$139
Course Materials Fee	\$51 (<u>*exceptions</u> <u>apply</u>)
Out of province fee	\$209

1 CREDIT

0 credit total

Student fees (regular and audit

registrations) for a non-Canadian student temporarily in Canada (living outside Alberta) in a one-credit course are calculated by combining the following:

Tuition fee \$340

Students' Union Fee (\$3.75) \$3.75

1 credit total \$343.75

3 CREDIT

Student fees (regular and audit registrations) for a non-Canadian student temporarily in Canada (living outside Alberta) in a three-credit course are calculated by combining the following:

Tuition fee \$1,020

Course Administration and Technology Fee

\$139

\$51

Course Materials Fee (*exceptions

apply)

Students' Union (\$11.25)

and Alumni Relations

\$13.25

(\$2) Fees

Out of province fee \$209

3 credit total \$1,432.25

4 CREDIT

Student fees (regular and audit registrations) for a non-Canadian student temporarily in Canada (living

outside Alberta) in a four-credit course are calculated by combining the following:

Tuition fee \$1,360

Course Administration and Technology Fee

\$139

\$51

Course Materials Fee (*exceptions

<u>apply</u>)

Students' Union (\$15)

and Alumni Relations

\$17

(\$2) Fees

Out of province fee \$209

4 credit total \$1,776

6 CREDIT

Student fees (regular and audit registrations) for a non-Canadian student temporarily in Canada (living outside Alberta) in a six-credit course are calculated by combining the following:

Tuition fee \$2,040

Course Administration and Technology Fee

\$139

\$51

Course Materials Fee (*exceptions

<u>apply</u>)

Students' Union (\$22.50)

and Alumni Relations \$24.50

(\$2) Fees

Out of province fee \$209

6 credit total \$2.463.50

9 CREDIT

Student fees (regular and audit registrations) for a non-Canadian student temporarily in Canada (living outside Alberta) in a nine-credit course are calculated by combining the following:

Tuition fee \$3,060

Course Administration and Technology Fee \$139

\$51

Course Materials Fee (*exceptions

<u>apply</u>)

Students' Union (\$33.75)

and Alumni Relations \$35.75

(\$2) Fees

Out of province fee \$209

9 credit total \$3,494.75

Re-registrations

0 CREDIT

Student fees (re-registrations) for a non-Canadian student temporarily in Canada (living outside Alberta) in a zero-credit course are calculated by combining the following:

Tuition fee \$1,020

Course Administration and

Technology Fee

\$139

Out of province fee \$209

1 CREDIT

Student fees (re-registrations) for a non-Canadian student temporarily in Canada (living outside Alberta) in a one-credit course are calculated by combining the following:

Tuition fee \$340

Students' Union Fee (\$3.75) \$3.75

1 credit total \$343.75

3 CREDIT

Student fees (re-registrations) for a non-Canadian student temporarily in Canada (living outside Alberta) in a three-credit course are calculated by combining the following:

Tuition fee \$1,020

Course Administration and Technology Fee \$139

Students' Union (\$11.25)

and Alumni Relations (\$2) \$13.25

Fees

Out of province fee \$209

3 credit total \$1,381.25

4 CREDIT

Student fees (re-registrations) for a non-

Canadian student temporarily in Canada (living outside Alberta) in a four-credit course are calculated by combining the following:

Tuition fee	\$1,360
I GILIOTI ICC	¥1,500

Course Administration and

Technology Fee

\$139

Students' Union (\$15) and Alumni Relations (\$2) Fees

\$17

Out of province fee

\$209

4 credit total

\$1,725

6 CREDIT

Student fees (re-registrations) for a non-Canadian student temporarily in Canada (living outside Alberta) in a six-credit course are calculated by combining the following:

Tuition fee	\$2.040
TUILIOH IEE	D/.U4U

Course Administration \$139 and Technology Fee

Students' Union (\$22.50)

and Alumni Relations (\$2) \$24.50

Fees

Out of province fee \$209

6 credit total \$2,412.50

9 CREDIT

Student fees (re-registrations) for a non-Canadian student temporarily in Canada (living outside Alberta) in a nine-credit

course are calculated by combining the following:

Tuition fee \$3,060

Course Administration and Technology Fee \$139

Students' Union (\$33.75)

and Alumni Relations (\$2) \$35.75

Fees

Out of province fee \$209

9 credit total \$3,443.75

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The following fees are effective for students registering with a start date of September 1, 2020 to August 31, 2021.

7.1.4 Students Living Outside Canada

The following all-inclusive fees apply to all students (Canadian and non-Canadian) who live temporarily or permanently outside Canada. Canadian students living and working abroad for a Canadian embassy or consulate, refer to Canadian Residents Outside Alberta. Canadian students working for the Canadian Forces, refer to either Permanent Residents of Alberta or Canadian Residents Outside Alberta, depending on their permanent address.

Regular and Audit Registrations

0 CREDIT

Student fees (regular and audit registrations) for a student living outside Canada in a zero-credit course are calculated by combining the following:

Students	Tuition fee	\$510
Outside Canada Courses	Course Administration and Technology Fee	\$139
Without Course Packages	Course Materials Fee	\$51 (<u>*exceptions</u> <u>apply</u>)
Estimated Undergraduate	Out of country fee	\$1,127 <u>**</u>
Program Fees	0 credit total	\$1,827
Challenge for Credit Fees	1 CREDIT	
Academic- Related Fees		1 10
Students' Union/Alumni Relations Fees	Student fees (regular and audit registrations) for a student living outside Canada in a one-credit course are calculated by combining the following:	
G.S.T.	Tuition fee	\$170
Methods of	Students' Union Fee (\$3.75) \$3.75
Payment	Out of country fee	\$376
Courier Fees	1 credit total	\$549.75
Refunds		
Delinquent Accounts	3 CREDIT	
Receipts	Student fees (regular a	and audit
Form T2202	registrations) for a stu	ident living outside
Faculty	Canada in a three-credit course are calculated by combining the following:	
Student Code	Tuition fee	\$510
of Conduct and Right to Appeals	Course Administration and Technology Fee	n \$139
Regulations	Course Materials Fee	\$51
Glossary	Course Materials Fee	(<u>*exceptions</u> <u>apply</u>)

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Students' Union (\$11.25)

and Alumni Relations \$13.25

(\$2) Fees

Out of country fee \$1,127**

3 credit total \$1,840.25

4 CREDIT

Student fees (regular and audit registrations) for a student living outside Canada in a four-credit course are calculated by combining the following:

Tuition fee \$680

Course

Administration and \$139

Technology Fee

Course Materials Fee \$51 (*exceptions

<u>apply</u>)

Students' Union

(\$15) and Alumni \$17

Relations (\$2) Fees

Out of country fee \$1,127**

4 credit total \$2,014

6 CREDIT

Student fees (regular and audit registrations) for a student living outside Canada in a six-credit course are calculated by combining the following:

Tuition fee \$1,020

Course

Administration and \$139

Technology Fee

Course Materials Fee \$51 (*exceptions

apply)

Students' Union

(\$22.50) and Alumni \$24.50

Relations (\$2) Fees

Out of country fee \$1,127**

6 credit total \$2,361.50

9 CREDIT

Student fees (regular and audit registrations) for a student living outside Canada in a nine-credit course are calculated by combining the following:

Tuition fee \$1,530

Course

Administration and \$139

Technology Fee

Course Materials Fee \$51 (*exceptions

<u>apply</u>)

Students' Union

(\$33.75) and Alumni \$35.75

Relations (\$2) Fees

Out of country fee \$1,127**

9 credit total \$2,882.75

Re-registrations

0 CREDIT

Student fees (re-registrations) for a student living outside Canada in a zero-

credit course are calculated by combining the following:

Tuition fee \$510

Course Administration and

Technology Fee

\$139

Out of country fee \$1,127**

0 credit total \$1,776

1 CREDIT

Student fees (re-registrations) for a student living outside Canada in a one-credit course are calculated by combining the following:

Tuition fee \$170

Students' Union Fee (\$3.75) \$3.75

Out of country fee \$376

1 credit total \$549.75

3 CREDIT

Student fees (re-registrations) for a student living outside Canada in a three-credit course are calculated by combining the following:

Tuition fee \$510

Course Administration and Technology Fee \$139

Students' Union (\$11.25)

and Alumni Relations (\$2) \$13.25

Fees

Out of country fee	\$1,127 <u>**</u>
--------------------	-------------------

3 credit total \$1,789.25

4 CREDIT

Student fees (re-registrations) for a student living outside Canada in a four-credit course are calculated by combining the following:

4 credit total	\$1,963
Out of country fee	\$1,127 <u>**</u>
Students' Union (\$15) and Alumni Relations (\$2) Fees	\$17
Course Administration and Technology Fee	\$139
Tuition fee	\$680

6 CREDIT

Student fees (re-registrations) for a student living outside Canada in a six-credit course are calculated by combining the following:

6 credit total	\$2,310.50
Out of country fee	\$1,127 <u>**</u>
Students' Union (\$22.50) and Alumni Relations (\$2) Fees	\$24.50
Course Administration and Technology Fee	\$139
Tuition fee	\$1,020

9 CREDIT

Student fees (re-registrations) for a student living outside Canada in a nine-credit course are calculated by combining the following:

Tuition fee	\$1,53	0

Course Administration and Technology Fee \$139

Students' Union (\$33.75)

and Alumni Relations (\$2) \$35.75

Fees

Out of country fee \$1,127**

9 credit total \$2,831.75

** The Out of Country Fee is \$463.00 for enrolled program students prior to July 27, 2017 and who remain active in their program of study. Students enrolled prior to July 27, 2017, use these fees.

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Student Support Services	Under Packa	graduate Courses Without Course ges	_
Admission, Registration and Evaluation	The following courses either do not have a course package or the textbooks are open source material and available to students at no cost. These courses have a Course Administration and Technology Fee of \$139, but are not charged the Course Materials Fee. Note: Because the courses in this list are reflective of the type of course package used, the courses listed may change without notice as course revisions occur.		
Undergraduate Programs			
Undergraduate Courses			
Examinations and Grades	ADMN 499	Directed Study in Administrative Studies	(3)
Undergraduate Fees and Refunds	ADST 300	Foundations of Architectural Design: Elements	(3)
Fees	ADST 350	Foundations of Architectural Design: Simple Habitat	(3)
Fee Summary	ADST	Foundations of Architectural Design: Collective	(3)
Canadian Student Fees	400	<u>Habitat</u>	(3)
Non- Canadian Student Fees	ADST 450	Architectural Design: Cultural, Recreational, and Institutional	(3)

			(0)
Students Outside	ADST 490	Foundations of Architectural Design: Workplace	(3)
Canada ——————————————————————————————————	ANTH 336	<u>The Story of Us: The Evolution of Human</u> <u>Behaviour</u>	(3)
Without Course Packages	ANTH 407	Examining Cultures: Advanced Readings in Regional Ethnology	(3)
Estimated Undergraduate Program Fees	APST 255	Computer Aided Design	(3)
Challenge for Credit Fees	ARHI 301	<u>Canadian Visual Culture</u>	(3)
Academic- Related Fees	ASTR 495	Astronomy and Astrophysics Projects I	(3)
Students' Union/Alumni	ASTR 496	Astronomy and Astrophysics Projects II	(3)
Relations Fees	BIOL 401	<u>Cell Biology</u>	(3)
G.S.T.	BIOL	Piology Projects	(2)
Methods of Payment	495 BIOL	<u>Biology Projects</u>	(3)
Courier Fees	496	<u>Biology Projects</u>	(3)
Refunds	CHEM 301	Introduction to Biochemistry	(3)
Delinquent Accounts	CHEM	<u>Organic Chemistry I</u>	(3)
Receipts	350	<u> </u>	(-)
Form T2202	CHEM 360	Organic Chemistry II	(3)
Faculty	CHEM	<u>Chemistry Projects</u>	(3)
Student Code	495	<u> </u>	(-)
of Conduct and Right to	CHEM 496	<u>Chemistry Projects</u>	(3)
Appeals Regulations	CMNS 202	Media and Power in Canadian Society	(3)
Glossary	CMNS		

Site Map	302	<u>Communication in History</u>	(3)
Search Undergraduate	CMNS 321	Computing in Everyday Life	(3)
Calendar	CMNS 380	Corporate Communication	(3)
	CMNS 385	Rebel with a Cause: Social Movements in History and Popular Culture	(3)
	CMNS 401	<u>Cultural Policy in Canada</u>	(3)
	CMNS 420	Topics in Communication: Children and Media	(3)
	CMNS 450	<u>Individual / Group Projects</u>	(3)
	CMNS 455	<u>Media Ethics</u>	(3)
	COMP 214	Interactive Technologies	(3)
	COMP 266	Introduction to Web Programming	(3)
	COMP 268	Introduction to Computer Programming (Java)	(3)
	COMP 272	<u>Data Structures and Algorithms</u>	(3)
	COMP 282	Social Aspects of Games, Leisure, and Entertainment	(3)
	COMP 283	Effective Use of Myths and Facts in Computer Games	(3)
	COMP 470	Web Server Management	(3)
	COMP 486	Mobile and Internet Game Development	(3)
	COMP	Distributed Computing	(3)

COMP 494	Research Methods	(3)
COMP 495	Computer and Information Systems Projects I	(3)
COMP 496	Computer and Information Systems Projects II	(3)
CRJS 350	Community Policing	(3)
CRJS 487	Group / Independent Studies	(3)
EDUC 300	Building the Canadian Learning Society: Historical Perspectives	(3)
ENGL 353	Intermediate Composition	(3)
ENSC 495	Environmental Science Projects	(3)
ENSC 496	Environmental Science Projects	(3)
ENVS 243	Environmental Change in a Global Context	(3)
ENVS 461	The History and Politics of Ecology	(3)
FNCE 322	<u>Personal Finance</u>	(3)
FNCE 323	Personal Finance: Special Topics	(3)
FREN 301	<u>Composition Française</u>	(3)
GEOG 495	<u>Geography Projects I</u>	(3)
GEOG 496	<u>Geography Projects II</u>	(3)

GEOL 495	Geology Projects I	(3)
GEOL 496	Geology Projects II	(3)
GLST 230	Globalization and World Politics	(3)
GLST 243	Environmental Change in a Global Context	(3)
GLST 395	<u>Political Economy of Development: People,</u> <u>Processes, and Policies</u>	(3)
GOVN 400	Governance and Leadership	(3)
HADM 235	Introduction to Health Administration	(3)
HADM 315	Health and Community Development	(3)
HERM 312	<u>Heritage Research</u>	(3)
HERM 327	<u>Heritage Policy in Canada</u>	(3)
HERM 334	<u>Professional Ethics in Heritage Resources</u> <u>Management</u>	(3)
HERM 339	<u>Conservation</u>	(3)
HERM 342	General Principles of Planning Historic Places	(3)
HERM 361	Interpretive Programming	(3)
HIST 316	<u>Heritage Research</u>	(3)
HIST 330	Social History of Canada: European Contact to Early Industrialization	(3)

HIST 331	Social History of Canada: Early Industrialization to Contemporary Canada	(3)
HIST 362	Constructing Women and Men in Canada: A History Since Industrialization	(3)
HIST 491	<u>Directed Studies in North American History</u>	(3)
HIST 492	Special Projects in European History	(3)
HLST 201	Introduction to Human Health (II)	(3)
HLST 320	Teaching and Learning for Health Professionals	(3)
HRMT 323	Injury Compensation and Disability Management	(3)
HSRV 201	Social Work and Human Services	(3)
HSRV 306	<u>Critical Reflection for Practice</u>	(3)
HSRV 400	Governance and Leadership	(3)
HSRV 489	<u>Capstone: A Synthesis of Program Learning</u> <u>Outcomes</u>	(3)
IDRL 498	<u>Directed Study in Industrial Relations</u>	(3)
IDRL 499	Doing Research in Organizations	(3)
INST 391	Group Research Topics in Indigenous Studies	(3)
INTR 230	Globalization and World Politics	(3)
INTR 395	<u>Political Economy of Development: People,</u> <u>Processes, and Policies</u>	(3)
LBST		

411	<u>Special Projects in Labour Studies I</u>	(3)
LBST 412	<u>Special Projects in Labour Studies II</u>	(3)
LGST 390	Women, Equality and the Law	(3)
LGST 489	Alternative Dispute Resolution	(3)
MATH 492	<u>Special Study I</u>	(3)
MATH 493	<u>Special Study II</u>	(3)
MATH 495	<u>Mathematics Projects I</u>	(3)
MATH 496	Mathematics Projects II	(3)
MGSC 499	<u>Applied Projects in Management Science</u>	(3)
MKTG 410	<u>E-Marketing</u>	(3)
NURS 317	Review of Pathophysiology and Pharmacology for BN Practice II	(3)
NURS 322	Nursing Informatics	(3)
NUTR 495	Nutrition Projects	(3)
NUTR 496	Nutrition Projects	(3)
PHIL 240	Ancient Philosophy: The Rise of Reason in a Mythic World	(3)
PHIL 334	<u>Professional Ethics in Heritage Resources</u> <u>Management</u>	(3)
PHIL		

371	Ethics in Science and Technology	(3)
PHYS 200	Introductory Physics I	(3)
PHYS 495	<u>Physics Projects I</u>	(3)
PHYS 496	Physics Projects II	(3)
POEC 230	Globalization and World Politics	(3)
POEC 393	Canada and the Global Political Economy	(3)
POEC 395	Political Economy of Development: People, Processes, and Politics	(3)
POEC 499	<u>Directed Study in Political Economy</u>	(3)
POLI 291	Media and Power in Canadian Society	(3)
POLI 307	Political Ideologies	(3)
POLI 350	Women in Canadian Politics	(3)
POLI 357	Political Philosophy: Hobbes to Human Rights	(3)
POLI 400	<u>Governance and Leadership</u>	(3)
PSYC 210	Experiential Learning in the Celebration of Diversity	(3)
PSYC 347	Introduction to Feminist Counselling	(3)
PSYC 405	<u>Creating a Working Alliance</u>	(3)
PSYC	Special Projects in Psychology	(3)

PSYC 426	<u>Psychology of Families and Parenting</u>	(3)
PSYC 433	Career Development Culminating Research Paper	(3)
SCIE 495	Science Projects I	(3)
SCIE 496	Science Projects II	(3)
SOCI 331	Environmental Influences on Development and Aging Across the Life Course	(3)
SOCI 365	Sociology of Deviance	(3)
SOCI 378	Rebel with a Cause: Social Movements in History and Popular Culture	(3)
SOCI 425	<u>Special Projects in Sociology I</u>	(3)
SPAN 200	Introductory Spanish I	(3)
WGST 310	Feminist Approaches to Counselling Women	(3)
WGST 362	Constructing Women and Men in Canada: A History Since Industrialization	(3)
WGST 401	Contemporary Feminist Theory	(3)
WGST 465	<u>Directed Studies in Women's and Gender Studies</u>	(3)
WGST	<u>Final Project</u>	(3)

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Non-Canadian Student Fees The following fees are effective for students registering with a start date of September 1, 2020 to August 31, 2021.

Estimated Program Fees

The program fees listed on the following pages are all-inclusive and apply to all Athabasca University program students. Before registration in courses, students must pay the one-time non-refundable **General Application Fee. Please note:** These costs are estimated. AU can and may increase tuition fees annually. Also, the program fees were determined by using 3-credit courses to find the program total. The program fee would be different if, for example, a 6-credit course is used in the program in place of two 3-credit courses. Other Academic-Related Fees, such as lab fees, examination fees, etc. are not included in these numbers.

120-Credit Program Fees

90-Credit Program Fees

<u>60-Credit Program Fees</u>

45-Credit Program Fees

42-Credit Program Fees 33-Credit Program Fees

Students Outside Canada Courses Without Course **Packages Estimated** Undergraduate **Program Fees** 120-Credit **Program Fees** 90-Credit **Program Fees** 60-Credit **Program Fees** 45-Credit **Program Fees** 42-Credit **Program Fees** 33-Credit **Program Fees** 30-Credit **Program Fees** 24-Credit **Program**

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The following fees are effective for students registering with a start date of September 1, 2020 to August 31, 2021.

Estimated Program Fees for 120-Credit Programs

The following all-inclusive fees apply to all Athabasca University program students enrolled in a 120-credit undergraduate program. Before registration in courses, students must pay the one-time nonrefundable General Application Fee. Please note: These costs are estimated. AU can and may increase tuition fees annually. Also, the fees below were determined by using 3-credit courses to find the program total. The program fee would be different if, for example, a 6-credit course is used in the program in place of two 3-credit courses. Other Academic-Related Fees, such as lab fees, examination fees, etc. are not included in these numbers.

120-CREDIT PROGRAMS

Permanent Residents of

\$28,530

Students	Alberta	
Outside Canada	Canadian Residents Outside of Alberta	\$36,890
Courses Without Course Packages	Canadian Senior Citizens in Alberta	\$18,330
Estimated Undergraduate	Canadian Senior Citizens Outside of Alberta	\$26,690
Program Fees	Non-Canadians Living Temporarily in Alberta	\$48,930
120-Credit Program Fees 90-Credit	Non-Canadians Living Temporarily in Canada Outside Alberta	\$57,290
Program Fees	Students Living Outside Canada	\$73,610
60-Credit Program Fees	Students Living Outside Canada (enrolled prior to July 27, 2017)	\$47,050
45-Credit Program Fees	27, 2017)	
42-Credit Program Fees		
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The following fees are effective for students registering with a start date of September 1, 2020 to August 31, 2021.

Estimated Program Fees for 90-Credit Programs

The following all-inclusive fees apply to all Athabasca University program students enrolled in a 90-credit undergraduate program. Before registration in courses, students must pay the one-time nonrefundable General Application Fee. Please note: These costs are estimated. AU can and may increase tuition fees annually. Also, the fees below were determined by using 3-credit courses to find the program total. The program fee would be different if, for example, a 6-credit course is used in the program in place of two 3-credit courses. Other Academic-Related Fees, such as lab fees, examination fees, etc. are not included in these numbers.

90-CREDIT PROGRAMS

Non-Canadian Student Fees

Permanent Residents of

\$21,397.50

Students	Alberta	
Outside Canada	Canadian Residents Outside of Alberta	\$27,667.50
Courses Without Course	Canadian Senior Citizens in Alberta	\$13,747.50
Packages ————————————————————————————————————	Canadian Senior Citizens Outside of Alberta	\$20,017.50
Undergraduate Program Fees	Non-Canadians Living Temporarily in Alberta	\$36,697.50
120-Credit Program Fees	Non-Canadians Living Temporarily in Canada Outside Alberta	\$42,967.50
90-Credit Program Fees	Students Living Outside Canada	\$55,207.50
60-Credit Program Fees	Students Living Outside Canada (enrolled prior to July 27, 2017)	\$35,287.50
45-Credit Program Fees		
42-Credit Program Fees		
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60-CREDIT PROGRAMS

Non-Canadian Student Fees

Permanent Residents of

\$14,265

The following fees are effective for students registering with a start date of September 1, 2020 to August 31, 2021.

Estimated Program Fees for 60-Credit Programs

The following all-inclusive fees apply to all Athabasca University program students enrolled in a 60-credit undergraduate program. Before registration in courses, students must pay the one-time nonrefundable General Application Fee. Please note: These costs are estimated. AU can and may increase tuition fees annually. Also, the fees below were determined by using 3-credit courses to find the program total. The program fee would be different if, for example, a 6-credit course is used in the program in place of two 3-credit courses. Other Academic-Related Fees, such as lab fees, examination fees, etc. are not included in these numbers.

Students	Alberta	
Outside Canada	Canadian Residents Outside of Alberta	\$18,445
Courses Without Course	Canadian Senior Citizens in Alberta	\$9,165
Packages —————————Estimated	Canadian Senior Citizens Outside of Alberta	\$13,345
Undergraduate Program Fees	Non-Canadians Living Temporarily in Alberta	\$24,465
120-Credit Program Fees	Non-Canadians Living Temporarily in Canada Outside Alberta	\$28,645
90-Credit Program Fees	Students Living Outside Canada	\$36,805
60-Credit Program Fees	Students Living Outside Canada (enrolled prior to July 27, 2017)	\$23,525
45-Credit Program Fees		
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Non-Canadian Student Fees The following fees are effective for students registering with a start date of September 1, 2020 to August 31, 2021.

Estimated Program Fees for 45-Credit Programs

The following all-inclusive fees apply to all Athabasca University program students enrolled in a 45-credit undergraduate program. Before registration in courses, students must pay the one-time nonrefundable General Application Fee. Please note: These costs are estimated. AU can and may increase tuition fees annually. Also, the fees below were determined by using 3-credit courses to find the program total. The program fee would be different if, for example, a 6-credit course is used in the program in place of two 3-credit courses. Other Academic-Related Fees, such as lab fees, examination fees, etc. are not included in these numbers.

45-CREDIT PROGRAMS

Permanent Residents of

\$10,698.75

Students	Alberta	
Outside Canada	Canadian Residents Outside of Alberta	\$13,833.75
Courses Without Course	Canadian Senior Citizens in Alberta	\$6,873.75
Packages ————————Estimated	Canadian Senior Citizens Outside of Alberta	\$10,008.75
Undergraduate Program Fees	Non-Canadians Living Temporarily in Alberta	\$18,348.75
120-Credit Program Fees	Non-Canadians Living Temporarily in Canada Outside Alberta	\$21,483.75
90-Credit Program Fees	Students Living Outside Canada	\$27,603.75
60-Credit Program Fees	Students Living Outside Canada (enrolled prior to July 27, 2017)	\$17,643.75
45-Credit Program Fees		
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Non-Canadian Student Fees The following fees are effective for students registering with a start date of

Estimated Program Fees for 42-Credit Programs

September 1, 2020 to August 31, 2021.

The following all-inclusive fees apply to all Athabasca University program students enrolled in a 42-credit undergraduate program. Before registration in courses, students must pay the one-time nonrefundable General Application Fee. Please note: These costs are estimated. AU can and may increase tuition fees annually. Also, the fees below were determined by using 3-credit courses to find the program total. The program fee would be different if, for example, a 6-credit course is used in the program in place of two 3-credit courses. Other Academic-Related Fees, such as lab fees, examination fees, etc. are not included in these numbers.

42-CREDIT PROGRAMS

Permanent Residents of \$9,985.50

Students	Alberta	
Outside Canada	Canadian Residents Outside of Alberta	\$12,911.50
Courses Without Course	Canadian Senior Citizens in Alberta	\$6,415.50
Packages —————————Estimated	Canadian Senior Citizens Outside of Alberta	\$9,341.50
Undergraduate Program Fees	Non-Canadians Living Temporarily in Alberta	\$17,125.50
120-Credit Program Fees	Non-Canadians Living Temporarily in Canada Outside Alberta	\$20,051.50
90-Credit Program Fees	Students Living Outside Canada	\$25,763.50
60-Credit Program Fees	Students Living Outside Canada (enrolled prior to July 27, 2017)	\$16,467.50
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42-Credit Program Fees		
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Canadian Student Fees The following fees are effective for students registering with a start date of September 1, 2020 to August 31, 2021.

Estimated Program Fees for 33-Credit Programs

The following all-inclusive fees apply to all Athabasca University program students enrolled in a 33-credit undergraduate program. Before registration in courses, students must pay the one-time nonrefundable General Application Fee. Please note: These costs are estimated. AU can and may increase tuition fees annually. Also, the fees below were determined by using 3-credit courses to find the program total. The program fee would be different if, for example, a 6-credit course is used in the program in place of two 3-credit courses. Other Academic-Related Fees, such as lab fees, examination fees, etc. are not included in these numbers.

33-CREDIT PROGRAMS

Non-Canadian Student Fees

Permanent Residents of

\$7,845.75

Chadanta	Alberta	
Students Outside Canada	Canadian Residents Outside of Alberta	\$10,144.75
Courses Without Course	Canadian Senior Citizens in Alberta	\$5,040.75
Packages —————————Estimated	Canadian Senior Citizens Outside of Alberta	\$7,339.75
Undergraduate Program Fees	Non-Canadians Living Temporarily in Alberta	\$13,455.75
120-Credit Program Fees	Non-Canadians Living Temporarily in Canada Outside Alberta	\$15,754.75
90-Credit Program Fees	Students Living Outside Canada	\$20,242.75
60-Credit Program Fees	Students Living Outside Canada (enrolled prior to July 27, 2017)	\$12,938.75
45-Credit Program Fees		
42-Credit Program Fees		
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The following fees are effective for students registering with a start date of September 1, 2020 to August 31, 2021.

Estimated Program Fees for 30-Credit Programs

The following all-inclusive fees apply to all Athabasca University program students enrolled in a 30-credit undergraduate program. Before registration in courses, students must pay the one-time nonrefundable General Application Fee. Please note: These costs are estimated. AU can and may increase tuition fees annually. Also, the fees below were determined by using 3-credit courses to find the program total. The program fee would be different if, for example, a 6-credit course is used in the program in place of two 3-credit courses. Other Academic-Related Fees, such as lab fees, examination fees, etc. are not included in these numbers.

30-CREDIT PROGRAMS

Permanent Residents of

\$7,132.50

Students	Alberta	
Outside Canada	Canadian Residents Outside of Alberta	\$9,222.50
Courses Without Course Packages	Canadian Senior Citizens in Alberta	\$4,582.50
Estimated Undergraduate	Canadian Senior Citizens Outside of Alberta	\$6,672.50
Program Fees 120-Credit	Non-Canadians Living Temporarily in Alberta	\$12,232.50
Program Fees	Non-Canadians Living Temporarily in Canada Outside Alberta	\$14,322.50
90-Credit Program Fees	Students Living Outside Canada	\$18,402.50
60-Credit Program Fees	Students Living Outside Canada (enrolled prior to	\$11,762.50
45-Credit Program Fees	July 27, 2017)	
42-Credit Program Fees		
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Non-Canadian Student Fees The following fees are effective for students registering with a start date of

Estimated Program Fees for 24-Credit Programs

September 1, 2020 to August 31, 2021.

The following all-inclusive fees apply to all Athabasca University program students enrolled in a 24-credit undergraduate program. Before registration in courses, students must pay the one-time nonrefundable General Application Fee. Please note: These costs are estimated. AU can and may increase tuition fees annually. Also, the fees below were determined by using 3-credit courses to find the program total. The program fee would be different if, for example, a 6-credit course is used in the program in place of two 3-credit courses. Other Academic-Related Fees, such as lab fees, examination fees, etc. are not included in these numbers.

Permanent Residents of

\$5,706

Chudonto	Alberta	
Students Outside Canada	Canadian Residents Outside of Alberta	\$7,378
Courses Without Course	Canadian Senior Citizens in Alberta	\$3,666
Packages Estimated	Canadian Senior Citizens Outside of Alberta	\$5,338
Undergraduate Program Fees	Non-Canadians Living Temporarily in Alberta	\$9,786
120-Credit Program Fees	Non-Canadians Living Temporarily in Canada Outside Alberta	\$11,458
90-Credit Program Fees	Students Living Outside Canada	\$14,722
60-Credit Program Fees	Students Living Outside Canada (enrolled prior to July 27, 2017)	\$9,410
45-Credit Program Fees		
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7.1.6 Challenge for Credit

The challenge for credit process allows students to demonstrate that they have acquired a command of the general subject matter, knowledge, intellectual and/or other skills that would be found in an undergraduate course for which they are seeking credit.

Challenge for credit fees are non-refundable.

Before you consider registering in a challenge course, it is important that you read the <u>Challenge for Credit</u> section.

The following are tuition fees only.
Students may purchase the required print course materials, limited to hard copy textbooks and print readings as follows:

by contacting AU's Materials
 Management Unit at 1-800-788 9041, extension 6366, or via
 email at <u>cmat@athabascau.ca</u>.
 All materials will be charged at

full cost (defined as AU's full **Students** purchase cost, plus shipping, Outside plus a 20 per cent handling fee) Canada 2. by accessing the list of materials **Courses** from the course syllabus and Without Course sourcing the materials via a **Packages** book store, online book retailer, or other means. **Estimated Undergraduate Program Fees Note:** Students will not be provided Challenge for access to the online individualized study **Credit Fees** course site, the student manual, eTextbooks, or course study guide in a Academic-Challenge for Credit registration. If an **Related Fees** eTextbook is offered for the course, it must be purchased from the publisher or Students' Union/Alumni a third-party vendor. Relations Depending on where you live, allow **Fees** approximately three weeks or more to G.S.T. receive your course materials package. 7.1.6.1 Canadian Residents Methods of **Payment CREDIT WEIGHT Courier Fees** PER COURSE Refunds 3 credit \$366 Delinquent 4 credit \$366 Accounts 6 credit \$732 Receipts 7.1.6.2 Students Living Outside **Form T2202** Canada Faculty Student Code PER COURSE (FOR of Conduct and **PROGRAM** Right to **STUDENTS** CREDIT PER **Appeals ENROLLED** WEIGHT **COURSE** Regulations BEFORE JULY 27,

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2017 WHO

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Site Map	3 credit	\$1,228	\$730
Search Undergraduate	4 credit	\$1,228	\$730
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7.1.6.3 Non-Canadian Students Living Temporarily in Canada

CREDIT WEIGHT	PER COURSE
3 credit	\$765
4 credit	\$765
6 credit	\$1,530

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Student Support Services The following fees are effective for students registering with a start date of September 1, 2020 to August 31, 2021.

7.1.7 Academic-Related Fees

Admission, Registration and Evaluation

General Application Fee:

\$118

Non-refundable.

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The following fees apply to all students.

Evaluation Fee:

Non-refundable.

Refer to Evaluations and

Transfer Credit:

\$116

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Examination Fees:

Examination **rebooking** fee: levied by Athabasca
University and AU
Edmonton or Calgary offices \$116
if you rebook your
examination date. Nonrefundable.

Invigilation fee: Most invigilation centres charge a fee for exam invigilation.

This fee is not covered in **Students** your tuition paid to Outside Athabasca University. Canada Please consult your local invigilation centre to **Courses** determine its fee schedule. Without Course **Late** examination request **Packages** fee: **Estimated** (does not include <u>courier</u> \$116 Undergraduate fees, if applicable) Non-**Program Fees** refundable. Challenge for Multiple examination fee: **Credit Fees** levied each time an \$57 examination is returned Academicunwritten and requested **Related Fees** again. Non-refundable. Students' Union/Alumni Lost Exam Reimbursement (\$200)Relations (up to a maximum of \$200) Fees **Supplemental** examination G.S.T. request fee. Non-\$173 refundable. Methods of **Payment Courier Fees Extension Fee:** Refunds Up to three extensions (each extension is two Delinquent months in length) may be per Accounts extension granted during any one Receipts individualized study course \$191 registration. Non-**Form T2202** refundable. Faculty Student Code **Laboratory Course Fee:**

Student Code of Conduct and Right to Appeals Regulations

Please note that AU is not responsible for any lab fees charged to you by another university.

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Search Undergraduate Calendar Laboratory Fee (mandatory \$54 and non-refundable)*

*Laboratory fees are mandatory and cannot be waived. These nonrefundable fees also apply to students with lab exemptions.

Laboratory Course Fee Examples:

Student pays the course registration fee and the compulsory <u>laboratory fee</u> for the following courses:

ASTR 210	CHEM 360
BIOL 204	COMP 444
BIOL 207	GEOG 365
BIOL 205	GEOG 266
BIOL 230	GEOL 200
BIOL 320	GEOL 201
BIOL 325	GEOL 207
BIOL 345	GEOL 319
BIOL 480	PHYS 200
CHEM 217	PHYS 201
CHEM 218	PHYS 202
CHEM 311	PHYS 204
CHEM 313	PHYS 205
CHEM 350	

Course Administration and Technology Fee (<u>definition</u>):

\$139

Course Materials Fee (definition):	\$51
Letter of Permission Fee (per letter):	N/C
Parchment Replacement Fee: Non-refundable.	\$62
Prior Learning Assessment Fee: Non-refundable.	\$866
Prior Learning Withdrawal Fee: Non-refundable.	\$257
Prior Learning Extension Fee: Non-refundable.	\$257
Transcript Fee (per copy):	N/C
Priority Transcript Fee: Non-refundable.	\$57
Withdrawal Processing Fee: Retained by Athabasca University when you withdraw from your course within a specific time frame. Non- refundable. Grouped study refunds Individualized study refunds	\$172
e-Letter Print Fee: This one-time fee is charged to students requesting their eletters defaulted to print. Non-refundable.	\$10

Nursing Clinical Fees*:

These fees are for specific undergraduate (LPN to BN)

courses and is in addition to the regular tuition for these courses:

NURS 435 – 6 credits x \$54	\$324
NURS 437 – 6 credits x \$54	\$324
NURS 401 – 6 credits x \$54	\$324
NURS 441 – 9 credits x \$54	\$486

^{*} Covers the cost of meeting requirements imposed by Alberta Health Services and Health Sciences Placement Network.

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7.1.8 Students' Union and Alumni Relations Fees

The following mandatory fees are included in the total course registration fees (i.e., included in the \$667 for a three-credit course for an Alberta resident) and are displayed here for information purposes. These fees are not included as tuition for the T2202A tuition tax credit amount.

Alumni Relations fees are refunded by Athabasca University provided the student withdraws before or within 30 days of an individualized study course start date, or before or within 15 days of a grouped study course start date. There will be no refund issued after these dates.

Students' Union fees are only refundable if the student withdraws from the course before the course contract start date. There will be no refund issued after this date.

Students' Union fee per course

Registration or Re-registration **Students** Outside 0-credit course: \$0 Canada 1-credit course: \$3.75 **Courses** 3-credit course: \$11.25 Without 4-credit course: \$15 Course 6-credit course: \$22.50 **Packages** 9-credit course: \$33.75 **Estimated** Undergraduate Alumni Relations fee per course **Program Fees Challenge for** Registration or Re-registration **Credit Fees** 3-, 4-, 6-, or 9-credit course: \$2 Academic-0-credit course: \$0 **Related Fees** Students' Union/Alumni Information effective Sept. 1, 2020 to Relations Aug. 31, 2021. **Fees** G.S.T. Updated July 14 2020 by laurab Methods of **Payment Courier Fees** Refunds Delinquent **Accounts** Receipts **Form T2202**

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7.1.9 G.S.T.

The federal government's current guidelines exempt academic-related fees from the Goods and Services Tax (G.S.T.). G.S.T. is added to all other goods and services; for example, workshops, some publications, self-help seminars, and Athabasca University promotional sales items.

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7.1.10 Methods of Payment

You may pay your course registration fees in Canadian dollars by e-transfer, cheque, money order, or authorize fees to be charged to your Visa or MasterCard.

American Express is no longer an accepted method of payment. Interac is available at Athabasca University – Central, Athabasca University – Calgary, and Athabasca University – Edmonton. Post-dated cheques are not accepted.

Returning student paying by cheque should ensure that their student ID number is clearly written on the cheque. Cash may be paid in person; do not send cash in the mail.

When paying fees by Visa or MasterCard, indicate the specific fee being paid (e.g., admission fee, evaluation fee, etc.). A credit card payment processing form is included with the Undergraduate General Application Form and the Undergraduate Course Registration Form. If you make an error when determining the amount,

Students Outside Canada

Courses Without Course Packages

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Student Code of Conduct and Right to Appeals Regulations Athabasca University will automatically charge the correct fee to your credit card. Effective June 29, 2020, a 2 per cent convenience charge will be required when using Visa or MasterCard. To avoid this charge, choose any of the other payment options listed above.

To avoid duplication of charges or processing:

- 1. Do not mail original documentation after you have registered by fax.
- Do not fax requests that have already been submitted using the University's online system.

Full payment must accompany the AU General Application and the course registration regardless of the method used (online, in person, by mail, or by fax) to request admission to AU or course registration. Requests with insufficient fees cannot be processed until full payment is received.

myAU (current students)

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7.1.11 Courier Fees

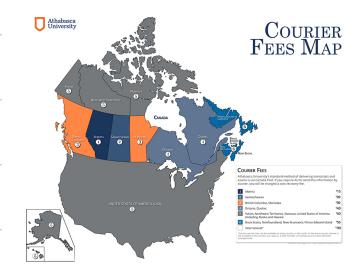
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Fee Summary	Alberta	\$15
Canadian	British Columbia	\$30
Student Fees	Saskatchewan	\$20
Non- Canadian Student Fees	Manitoba	\$30

Students	Ontario	\$40
Outside Canada	Quebec	\$40
Courses	Nova Scotia	\$55
Without Course	Newfoundland	\$55
Packages	New Brunswick	\$55
Estimated Undergraduate	Prince Edward Island	\$55
Program Fees	Northwest Territories	\$50
Challenge for Credit Fees	Yukon	\$50
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Related Fees	United States	\$50
Students' Union/Alumni Relations Fees	International	\$110
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Refunds: Individualized Study Course Tuition If you formally withdraw from your individualized study course or your grouped study course, you must follow the regulations in the following sections that apply to you.

Refunds: Individualized Study Course

<u>Tuition</u>

Refunds: Grouped Study Course

<u>Tuition</u>

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Updated July 14 2020 by laurab

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Refunds: Individualized Study Course Tuition

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7.2.1 Refunds: Individualized Study Course Tuition

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The timing of a course withdrawal will impact eligibility for a refund of tuition.

Prior to the course contract start date: A refund of tuition and the course administration and technology fee, less the course withdrawal processing fee, may be granted if you formally withdraw from an individualized study course prior to the course contract start date and you are not involved in a disciplinary proceeding involving either academic or non-academic misconduct.

Within the first 30 days of the course contract: A refund of tuition and the course administration and technology fee, less the students' union fees and the course withdrawal processing fee, may be granted if you formally withdraw from an individualized study course from the course contract start date up to 30 days after, providing the course final exam has not been written (or if all coursework has been submitted for marking, if there is no final exam) and you are not involved in a disciplinary proceeding involving either academic or non-academic misconduct.

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Related Links

The Undergraduate Course Withdrawal and Refund Policy - Individualized Study states the conditions for a refund. Complete and submit the Course Withdrawal Request Form - online, or download the PDF at Course Withdrawal Request Form - PDF and submit: in person, by fax, by mail, or email. The date of withdrawal will be the date of the online submission, the postmark on the envelope, the date of the email if the form is scanned and emailed, or the University date stamp if the form is hand-delivered or faxed (780.675.6174). No tuition refunds are issued if you withdraw more than 30 days after your course contract start date.

Tuition refunds are processed within approximately 45 days of Athabasca University's receipt of the course withdrawal request. Your refund will be processed according to your method of payment, e.g., your credit card account will be credited, a cheque will be forwarded to your current mailing address, etc.

For information on how a withdrawal request impacts your academic record, please refer to <u>Individualized Study/Online Courses</u> in the Registration section.

<u>Course Withdrawal Request Form – online</u> <u>Course Withdrawal Request Form – </u>

<u>PDF</u>

AU Mailing Address

7.2.1.1 Course Materials Fee Refunds (Individualized Study)

A refund of the course materials fee will only be considered if you meet the course refund criteria and the University receives the course materials complete, unmarked, and undamaged within 30 days of your course withdrawal date. You will not receive a refund for course materials received by the University outside this time frame (late return).

Note: All returned course materials become the property of the University and will not be returned to you. Most AU courses include software, and/or software access codes. If the packaging around the software or the software access code has been opened you will not be eligible for a refund of the course materials fee. Once opened, the software cannot be re-issued and the material should not be returned.

To obtain a refund of the course materials fee, complete and submit the <u>Course</u> <u>Withdrawal Request Form (Individualized Study</u>), along with the materials eligible to be issued to another student (e.g. returned complete and unmarked, including any unopened software packaging) to:

Athabasca University
Materials Management
Tim Byrne Centre
4001 Highway 2 South
Athabasca, AB, Canada T9S 1A4
Fax no: 780-675.6174

Include your full name, address, and student identification number with any returned course materials. Your course materials refund will be processed according to your initial method of payment, e.g., your credit card account will be credited, a cheque will be forwarded to

your current mailing address, etc. You are required to pay the postage on any returned materials.

eTextbooks

If the course materials for the course are only eTexts, the student does not need to do anything further than submitting their withdrawal request. The refund will be automatic if the withdrawal is received within the 30-day withdrawal period.

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- Office of the Registrar
- **Student Awards**

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7.2.2 Refunds: Grouped Study Course Tuition

The timing of a course withdrawal will impact eligibility for a refund of tuition.

Prior to the course contract start date: A refund of tuition and the course administration and technology fee, less the course withdrawal processing fee, may be granted if you formally withdraw from a grouped study course prior to the course contract start date and you are not involved in a disciplinary proceeding involving either academic or non-academic misconduct.

Within the first 15 days of the course contract: A refund of tuition and the course administration and technology fee, less the students' union fees and the course withdrawal processing fee, may be granted if you formally withdraw from a grouped study course from the course contract start date up to 15 days after, provided the course final exam has not been written (or if all coursework has been submitted for marking, if there is no final exam) and you are not involved in a disciplinary proceeding involving either academic or non-academic misconduct.

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The <u>Undergraduate Course Withdrawal</u> and <u>Refund Policy – Grouped Study</u> states the criteria for a refund. Complete and submit the <u>Course Withdrawal Request Form (Grouped Study)</u> in person, by mail to Athabasca University's Office of the Registrar, to the designated area of the facility where the grouped study course is being offered, or by fax (780.675.6174), or scanned and <u>emailed</u>. The date of withdrawal will be the postmark on the envelope, or if the form is hand-delivered or faxed (780.675.6174), the University date stamp.

Refunds are processed within approximately 45 days of AU's receipt of the grouped study course withdrawal request. Your refund will be processed according to your method of payment, e.g., your credit card account will be credited, a cheque will be forwarded to your current mailing address, etc.

For information on withdrawing from a grouped study course, and the impact on your academic record, please refer to Grouped Study Courses in the Registration section.

<u>Grouped Study Withdrawal Request</u> <u>Form</u> <u>AU Mailing Address</u>

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Refunds: Individualized Study Course Tuition Credit balances on your account, except for students who receive financial assistance from the Alberta Student Finance Board (or another provincial program), will be refunded to you or credited to your sponsor, whichever is applicable.

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Students with delinquent accounts will have their registration cancelled. A cancelled registration shall constitute withdrawal from all courses and forfeiture of all fees paid to date. Accounts that remain unsettled 25 days after the date Financial Services issues you a written notice are considered delinquent.

If your account is in arrears, you will not receive Athabasca University services, including, but not limited to: examination results, transcripts or records of academic standing, Letters of Permission, evaluation, graduation, library borrowing privileges, online computing access, or subsequent registrations until your accounts have been settled.

This policy encompasses all financial obligations due Athabasca University, including those attributable to fees and deposits; non-return of equipment, material, or library books; failure to follow formal withdrawal or cancellation procedures; and any dishonoured cheques returned by the bank.

Form T2202

Faculty	A returned cheque charge of \$30 will be assessed on dishonoured (NSF, payment
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7.4 Receipts

When you register in a course, you are issued a confirmation letter that indicates, among other details, the student fees paid. Receipts for payment of fees are not issued unless requested.

If you require a receipt for reimbursement purposes by an employer, or for fees other than those listed in the confirmation letter, you must submit a separate request when you register or contact the Cashier/Accounts Receivable Assistant (1.800.788.9041 ext: 6129). In February each year, receipts for income tax credit purposes are issued.

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7.5 Form T2202 (Tuition and Education Tax

In Canada, you may be able to reduce income tax payable by claiming tax credits for enrolment in and payment of tuition and academic fees for Athabasca University's credit courses. At the end of February, the official Tuition, Education, and Textbook Amounts Certificate (form T2202) will be available to all eligible students in printable format on Athabasca University's website at myAU portal.

To be eligible for the tax credit, the total of such fees paid to an educational institution in Canada for the year must exceed \$100. Fees paid to the Students' Union and Alumni Relations are not eligible for inclusion in the tuition tax credit.

The calendar year for which the fees are paid, not the date on which the fees are paid, is used to calculate eligible tuition fees. Tuition fees paid for courses that extend beyond the calendar year-end will be pro-rated on the T2202 according to the period of course delivery pertaining to each calendar year. For example, if a course has an October 1 start date and a March 31 contract end date, only 50 per cent of the tuition fee representing the October through December period will be reflected in the current year tax credit certificate. The remaining 50 per cent, representing January through March, will be reflected on the following year's T2202.

You may be eligible for the Tuition, Education, and Textbook Amounts Certificate tax credit for each month of part-time or fulltime registration. For income tax purposes, a full-time student is defined as a person actively registered in a minimum of two credits per month.

Form T2202

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Only the initial contract period is taken into consideration in the calculation of student status as reported on your Tuition, Education, and Textbook Amounts Certificate (Form T2202). Extensions are not considered in this calculation.

The Tuition, Education, and Textbook Amounts Certificate reflects the number of months of enrolment that are eligible to be considered as part time or full time. Further details concerning the Tuition, Education, and Textbook Amounts Certificate may be found in <u>Canada Customs and Revenue Agency's</u> (CCRA) Personal Income Tax Guide or by contacting a CCRA district taxation office.

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