|  |
| --- |
|  |
| **This program plan will assist you in planning your program. You must follow the official program requirements for the calendar year in which you are enrolled.Please contact** [**Faculty of Business advising**](http://business.athabascau.ca/content/studentAdvisors.html) **for program planning assistance.**

|  |
| --- |
| **University Certificate In Management Applications** **(30 credits)** |
| **2014/2015** [**Program Requirements**](http://calendar.athabascau.ca/undergrad/2014/page03_26_2.php) - effective September 1, 2014[**Glossary**](http://calendar.athabascau.ca/undergrad/2014/page12.php) |
| **Course Level Legend**Junior/Jr - 200 numbered courseSenior/Sr - 300 or 400 numbered coursePreparatory - 100 numbered course | **Course Progress Legend**TR - Transfer Credit AwardedC - Completed AU CourseIP - In Progress AU Course |
| **Level** | **Credits** | **Course** | **Requirement** | **Course Progress** | **Comments** |
| Junior | 3 | [ACCT245](http://www.athabascau.ca/html/syllabi/acct/acct245.htm) or [ACCT250](http://www.athabascau.ca/html/syllabi/acct/acct250.htm) or [ACCT253](http://www.athabascau.ca/html/syllabi/acct/acct253.htm) | Required |   | See recommendations. |
| Junior | 6 | [CMIS245](http://www.athabascau.ca/html/syllabi/cmis/cmis245.htm) | Required |   |   |
| Senior | 9 | [CMIS351](http://www.athabascau.ca/html/syllabi/cmis/cmis351.htm) | Required |   |   |
| Senior | 12 | [ORGB364](http://www.athabascau.ca/html/syllabi/orgb/orgb364.htm) | Required |   |   |
| Senior | 15 | [FNCE300](http://www.athabascau.ca/syllabi/fnce/fnce300.php) or [FNCE370](http://www.athabascau.ca/html/syllabi/fnce/fnce370.htm) | Required |   |   |
| Senior | 18 | [HRMT386](http://www.athabascau.ca/html/syllabi/hrmt/hrmt386.htm) or [ORGB386](http://www.athabascau.ca/html/syllabi/orgb/orgb386.htm) | Required |   |   |
| Senior | 21 | [LGST369](http://www.athabascau.ca/html/syllabi/lgst/lgst369.htm) | Required |   |   |
| Senior | 24 | [MKTG396](http://www.athabascau.ca/html/syllabi/mktg/mktg396.htm) | Required |   |   |
| Any level | 27 |   | Option |   | [Business & Administrative Studies](http://www2.athabascau.ca/course/ug_area/businessadmin.php) |
| Senior | 30 |   | Option |   | [Business & Administrative Studies](http://www2.athabascau.ca/course/ug_area/businessadmin.php) |

|  |
| --- |
| **Residency requirement.** A minimum of 15 credits must be obtained through Athabasca University. |

|  |
| --- |
| **Recommendations:** |
| Students planning to pursue the Bachelor of Commerce program should select [ACCT253](http://www.athabascau.ca/html/syllabi/acct/acct253.htm) and [FNCE370](http://www.athabascau.ca/html/syllabi/fnce/fnce370.htm). |
| Students who are pursuing a professional accounting designation are advised to take [ACCT253](http://www.athabascau.ca/html/syllabi/acct/acct253.htm). |
| To ensure that all prerequisites have been completed, students should register in [ACCT245](http://www.athabascau.ca/html/syllabi/acct/acct245.htm), [ACCT250](http://www.athabascau.ca/html/syllabi/acct/acct250.htm), or [ACCT253](http://www.athabascau.ca/html/syllabi/acct/acct253.htm), and [CMIS245](http://www.athabascau.ca/html/syllabi/cmis/cmis245.htm) before choosing other courses in the required courses list. |
| Students wishing to do a block transfer to the University of Lethbridge Bachelor of Management must choose [CMIS245](http://www.athabascau.ca/html/syllabi/cmis/cmis245.htm) and [FNCE370](http://www.athabascau.ca/html/syllabi/fnce/fnce370.htm) as required courses. |
| Students wishing to do a block transfer to the University of Lethbridge Bachelor of Management must take [ACCT355](http://www.athabascau.ca/html/syllabi/acct/acct355.htm) as one of their [Business & Administrative Studies](http://www2.athabascau.ca/course/ug_area/businessadmin.php) options. |
| Students who have not taken any writing courses or who wish to improve their writing skills are advised to take [ADMN233](http://www.athabascau.ca/html/syllabi/admn/admn233.htm) as one of their [Business & Administrative Studies](http://www2.athabascau.ca/course/ug_area/businessadmin.php) options. |
| Students should complete [MGSC301](http://www.athabascau.ca/html/syllabi/mgsc/mgsc301.htm) as one of their [Business & Administrative Studies](http://www2.athabascau.ca/course/ug_area/businessadmin.php) options to meet the prerequisite requirement for [FNCE300](http://www.athabascau.ca/syllabi/fnce/fnce300.php) or [FNCE370](http://www.athabascau.ca/html/syllabi/fnce/fnce370.htm). |

 |